



Hosting a Leopold Education Project Educator Workshop in North Carolina

Thank you for your interest in hosting a Leopold Education Project workshop. It's a wonderful program! As state coordinator, I can help you find LEP trained facilitators in your area, post your workshop on the national website and help you with the process of hosting a workshop. I will also accept homework and send out certificates and Form Bs for NCEE certification upon completion of the required 10 hours.

The LEP Educator workshop is 6-10 hours. There is an optional homework assignment for workshops less than 10 hours to allow the workshop to qualify for criteria I credit for NC environmental education certification.

Set your workshop date as far in advance as possible and consider a location with indoor and outdoor learning opportunities. Once you send me the dates or date options, I will contact trained facilitators in your area to see who is available. I encourage co-facilitating, utilizing 2 facilitators for each workshop. If you can provide a stipend or honorarium for the facilitators, that will help with their needs. I'll give them your contact information to start the planning.

The role of the facilitator is to plan the agenda and facilitate the workshop. They will coordinate with you, the host, on their logistical needs. They may also help with ordering LEP materials and sharing other pertinent information with you. They will handle certificates, evaluations and Form Bs when appropriate.

The role of the host is to handle funding, registration, advertising and logistics. Please send me a copy of your workshop roster and evaluations upon completion of your workshop to assure your participants are included in the national LEP mailing list for newsletters.

Each host is responsible for finding partners, grants or other avenues for funding your workshop. There is currently no funding available from the state or national levels to help with funding LEP Educator workshops. Please plan on a minimum cost for LEP curriculum materials of \$28 per participant. I'm glad to lend your facilitators general workshop materials to compliment the materials the participants will take home.

For more information about the Leopold Education Project, check out their website at www.lep.org. Please contact me with any questions you have and let me know when you've set the date for your workshop.

Thanks for promoting LEP!
Alice Cohen-Goldstein
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